



University Research Committee (URC)

As per earlier office order from this office No. MUJ/REGR/1403/307/2021 dated September 01, 2021, and the PhD Guidelines of the years 2013, 2016 and 2020 the “University Research Committee (URC)” is re-constituted. This change is effective January 01, 2025. This committee primarily discusses the current issues relating to the PhD research scholars, policy changes & implementation guideline, in accordance with the latest guidelines from regulatory bodies. All recommendations are placed before the Academic Council (AC) for the approval.

1. Objectives:

- a) To promote, encourage and aid PhD program and research
- b) To formulate and implement policies for facilitating high-end research and its outcomes
- c) To help in enhancing the research quality output and university reputation as a research driven entity
- d) To identify research gap areas and policy formulation for research in emerging technologies and areas of national importance
- e) To provide overall guidance to PhD program and ordinances related to it

2. Composition:

The committee is re-constituted as per the following structure.

Sl. No.	Designation (Ex-officio)	Position in the Committee
1.	Pro President	Chairman
2.	Dean, FoSTA	Member
3.	Dean, FoMCA	Member
4.	Dean, FoHS	Member
5.	Dean, FoL	Member
6.	Dean, RIAAA	Member
7.	Provost	Member
8.	Registrar	Member
9.	Deputy Registrar, Academics	Member
10.	Controller of Examinations (CoE)	Member
11.	Director - Academics	Member
12.	Director - Research	Member Secretary
13.	Deputy / Assistant Director(s) - Research	Co-Convener(s)



Note: Any other member(s) may be invited to the meeting as “Special Invitee” pertaining to the agenda items.

3. Functions of the Committee:

- a) To frame and revise policies for the Ph.D. program and to ensure that all norms and regulations pertaining to the Ph.D. program are strictly followed.
- b) To make periodic review of ordinances, regulations and instructions pertaining to the Ph.D. program and to recommend to the Academic Council for any modifications thereof.
- c) Ratify applications for admission to the degree on the recommendation of Directorate of Research (DoR)
- d) Make decisions on the confirmation or termination of candidature, withdrawals and degree completion time, on the recommendation of Directorate of Research (DoR)
- e) Conduct periodic review of existing PhD/PG/UG and Faculty Research promotion policies, and recommend changes for ratification in Academic Council
- f) Monitor progress reports of PhD candidates and recommend appropriate action in cases of unsatisfactory progress
- g) Approve the appointment of external Supervisor/Co-supervisor as per need and after due scrutiny
- h) Assessment of possibility of linkages with External Research Center / Institute by constituting appropriate committee for the benefit of research scholars
- i) Policy matters considerations concerning PhD scholarships and awards

4. General Norms:

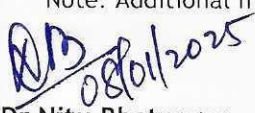
- a) One third of the members of the Committee shall constitute the quorum for a meeting of the Committee.
- b) The Committee shall frame the rules and lay down guidelines for consideration and approval of the Academic Council. The Academic Council may delegate any of its powers, in this behalf, to the URC.

5. Meetings:

Periodic meetings are conducted as per the following schedule (at least one month before the AC meeting) and minutes of the meetings and the recommendations will be placed in AC for approval / ratification.

Meetings of the Year	Month
First Meeting of the Year	Second Friday of January
Second Meeting of the Year	Second Friday of May
Third Meeting of the Year	Second Friday of September

Note: Additional meetings may be conducted as per the requirements


Dr Nitu Bhatnagar
Registrar



To: All the above concerned
Copy to: President for information.